

## Human Capital Management (HCM)

## The strategic approach of effective employee management

An organogram chart is a helpful tool to know employee roles & responsibilities which eliminates the chances of moving away from company objectives.

## **HCM Modules**

Personal Information Management System

e-Recruitment

Time & Attendance

Employee Loan

Employee Tax

Payroll

**Employee Self Service** 

PF & GF

Performance Appraisal

Disciplinary Management

**Budget & Cost Center** 

Final Settlement & Exit Clearance

## **HCM Benefits**

- ✓ Individual employee details
- Training schedule management
- Employee skill development
- Convenient Repayment & Adjustment
- ✓ Salary tax calculation
- ✓ Disburse unschedule payments
- ✓ Increase employee engagement
- ✓ Customize PF & GF Policy
- ✓ Multiple Refund Policy setup
- ✓ Pre-Custom Templates for Exit Clearance



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